

# VOLUNTEER FORM

**\* HMMS requests that ONE Volunteer Form be completed per family. \***

PLAYER(S) NAME(S): \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ MOTHER'S NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

**HMMS is a volunteer organization and its success depends upon the efforts of those that volunteer. Information from this completed Volunteer Form will be entered in the HMMS database and utilized as volunteers are needed. Please read through this list of volunteer activities and select the one(s) that best suit(s) your interests, abilities, and availability.**

**Please indicate your willingness to help by writing either "F" for father, "M" for mother, or "P" for player on the line before the selected activity. Please consider volunteering for more than one activity as some activities require only a few volunteers while others require many.**

**COACHING: HMMS encourages parents with no prior experience to join the ranks of our coaches. You provide the interest; we'll provide the training!**

\_\_\_\_ (01) **Head Coach.** Please note the following:

*Age Group(s) in which you would like to coach* \_\_\_\_\_

*Name of child(ren) you would like to coach* \_\_\_\_\_

Coaching License, if any \_\_\_\_\_

Coaching experience, if any \_\_\_\_\_

Playing experience, if any \_\_\_\_\_

\_\_\_\_ (02) **Assistant Coach.** Please note the following:

*Age Group(s) in which you would like to coach* \_\_\_\_\_

*Name of child(ren) you would like to coach* \_\_\_\_\_

Coaching License, if any \_\_\_\_\_

Coaching experience, if any \_\_\_\_\_

Playing experience, if any \_\_\_\_\_

**TOPS (The Outreach Program for Soccer) – training and team program for young athletes with special needs:**

\_\_\_\_ (03) **Coach.** Assist in organizing training sessions.

\_\_\_\_ (04) **Mentor (age 12 and up).** Serve as a "buddy" during training sessions.

**REFEREE:**

\_\_\_\_ (05) **Referee.** (Please check only if you are presently a certified referee.)

Age, if under 21 \_\_\_\_\_ Number of year's experience as a certified referee \_\_\_\_\_

**BOARD MEMBERS AND SUPPORT STAFF:**

\_\_\_\_ (06) **Volunteer Coordinator(s).** Coordinate volunteer recruitment and deployment. This is a Board position that involves working with other Board members and support staff to identify upcoming activities requiring volunteer support, recruiting volunteers through the database and referrals, assigning volunteers to the activities identified, and monitoring the process. We need to make sure that HMMS is involving as many volunteers as possible to ease the workload and develop new leadership.

\_\_\_\_ (07) **Under-6 Coordinator.** Responsible for the U-6 or "half-pint" program, including coach selection, team formation, practice and game scheduling. Time commitment of 2 hours per week.

\_\_\_\_ (08) **Age Group Coordinator.** Responsible for all aspects of the travel and recreational program at a specific age group, i.e., U-08 Girls, U-08 Boys, U-10 Girls, U-10 Boys, U-12 Girls, U-12 Boys, U-14 Girls, U-14 Boys, U-16 Girls and U-16 Boys. Specific responsibilities include assisting with coach selection, team formation, practice scheduling, game scheduling (rec./intramural) and Board participation. Time commitment of 2 hours per week.

\_\_\_ (09) **Under-8 Referee Coordinator**. Schedule referees to officiate all Under-8 games. Time commitment of 1 hour per week during season.

**FIELDS:**

\_\_\_ (10) **Site Coordinator**. Responsible for 2 - 4 fields at one location. Supervise field installation, assess ongoing equipment needs, and monitor condition of fields. Prior experience is not necessary. Time commitment estimated at 10 - 15 hours prior to the season and 1 hour per week after the start of the season.

**Fields Volunteers**. We need many general volunteers who are willing to do one or more of the following:

\_\_\_ (11) Assist in the layout of one field once/year; one time commitment of 2 - 3 hours;

\_\_\_ (12) Assist in transporting goals once/year; one time commitment of 2 - 3 hours;

\_\_\_ (13) Line a field once/week for one month; total time commitment of 3 - 4 hours.

\_\_\_ (14) **Equipment Coordinator**. Pickup, deliver and track nets, fasteners, sandbags/anchors and field paint; store and track field layout equipment; coordinate installation and removal of goals; pickup, store, deliver and track balls and playing equipment. Time commitment of 10 hours prior to season and 2 hours per month in season.

**REGISTRATION:**

\_\_\_ (15) **Walk-in Registration Assistant**. Help with one, part of one, or both of our walk-in registrations held in February. Time commitment is flexible; whatever time you are available.

\_\_\_ (16) **Hotline Assistant**. Retrieve and respond to phone messages from the Registrar's voice-mailbox. Time commitment of 1 - 2 hours per week in spring and early summer when calls/messages are heaviest; commitment gradually diminishes as the playing season approaches.

**COMMUNICATION / INFORMATION:**

\_\_\_ (17) **Township Rec. Board Representative**. Attend your township's Recreation Board meetings and keep HMMS apprised of discussions or actions that may affect HMMS. Time commitment of 1 - 2 hours per month, although it may not be necessary to attend every meeting.

**GIRLS MEMORIAL DAY WEEKEND TOURNAMENT:**

\_\_\_ (18) **Site Coordinator**. Supervision of a site consisting of 2 - 4 fields. Some experience or training required.

\_\_\_ (19) **Field Marshall**. No experience required. Indicate Saturday or Sunday, AM or PM.

\_\_\_ (20) **Field Preparation**. No experience required. Time commitment approximately 3 hours.

\_\_\_ (21) **Ball Runner**. Players only. Retrieve balls and run scores from field to scorer's table after each game.

**FRIENDSHIP RECREATIONAL TOURNAMENT (OCTOBER):**

*Note: The Friendship Tournament has suffered from lack of interest for the past few years, both in participation and volunteerism. HMMS cannot continue to offer this recreational tournament without significantly more support from parents and coaches of recreational players.*

\_\_\_ (22) **Tournament Director**. One or more people are needed to organize and administer all aspects of the tournament. Assistance and advice will be provided by past Directors.

\_\_\_ (23) **Site Coordinator**. Overall supervision of a site consisting of 2 - 4 fields, on average. Training provided.

\_\_\_ (24) **Field Marshall**. No experience required.

**RAFFLE COMMITTEE:**

\_\_\_ (25) Assist Coordinator with the preparation of the annual HMMS Raffle; ordering tickets, stuffing envelopes, etc.

**GOLF TOURNAMENT COMMITTEE:**

\_\_\_ (26) Assist Coordinator with the preparation of the annual HMMS Golf Tournament; help with contacting sponsors, organizing event, ordering trophies and supplies, working on the day of the tournament.